SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE FOR WOMEN HISAR

GOVERNMENT COLLEGE FOR WOMEN , DELHI BYPASS ROAD ,HISAR
125001
gcwhisar.highereduhry.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established on 21st July 2003, Government College for Women, Hisar is a premier Higher Education Institute in Haryana affiliated to Guru Jambheshwar University of Science & Technology, Hisar. At present, the college is running 01 PG and 05 UG (including 01 Hons) programmes. The college has well qualified, highly receptive and dynamic faculty of 67 members who exhibit a strong zeal for learning, assimilation and dissemination of knowledge to cater to the needs of students. The college has state-of-the-art labs, playground for different sports activities and a girls' hostel. The college is continuously working towards expanding the mental horizon of students through quality and value-based education. Besides teaching, a host of co-curricular and extra-curricular activities help bring overall development of the personality of the young learners. The congenial atmosphere and positive welfare measures help students even from the marginal groups in getting a level playing field to compete in the mainstream. The College has been included under section 2(f) & 12(b) of UGC Act, 1956. The college has also received grants under RUSA.

Location:

The College is situated on National Highway – 10, near Guru Jambheshwar University of Science & Technology Hisar. Its sprawling, lush green campus of 29 acres is on the prime location of the city Hisar.

College of Excellence:

The College features in the list of the "Colleges of Excellence" of the state Government of Haryana. In 2012, DGHE, Haryana identified a number of colleges with high quality of teaching and research. Our college not only set but maintained as well high standards in teaching and research by collaborating human as well as physical resources in innovative ways. The college is incessantly working with the objective of providing best possible knowledge, exposure to background socio-political issues, an ambience to develop critical thinking & analytical skills, grounding in value system & ethics, a continuous graduation in discipline, health consciousness and an easy access of education to all sections of the society. Thus, the education provided in the college has a deep social and humanistic orientation.

Vision

The vision of the college is to empower and enable, young women, through inculcating knowledge, self-assurance, and prowess. The college firmly believes to mainstream the marginalized and weaker sections by ensuring liberty, justice, and equity in society.

Mission

The Mission is to steer the education it offers not only to lead to the pragmatic goal of employability but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. The college remains strongly committed to addressing issues of gender in all their complexity and preparing young women to

- *Promote Respect For Human Rights*
- *Cultivate Humility, Civility, And Humanity*
- *Develop Critical Thinkers And Concerned Citizens*
- *Enhance Access And Inclusivity In Quality Education*
- *Build Personally Fulfilling Lives Radiating Integrity And Strength Of Character*
- *Meet With Confidence The Challenges They Will Encounter In Their Lives*
- *Flourish In Different Cultural Milieus In An Increasingly Interconnected World*

"We want that education by which character is formed, strength of mind increased, the intellect is expanded, and by which one can stand on one's own feet. With such an education, women will solve their own problems".

Swami Vivekananda

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Ideal, easily accessible location
- Regular classes
- Wide range of optional subjects
- A robust Mentor-mentee system
- Formative assessment in the form of assignments and class tests
- Secure and safe environment for girl students
- Enriching syllabus by providing background information in detail
- Effective use of ICT in teaching-learning activities using "SMART Classrooms" Exposure to soft skills through Language
- Lab Good infrastructure of labs
- Cross cutting issues as a part of regular teaching such as compulsory environment education and compulsory computer awareness (Certificate courses).
- Active and vibrant Women Cell for gender sensitization and women related issues Placement and Guidance Cell for enhancing career prospects of students
- Wide range of co-curricular and extra-curricular activities for overall development of students' personality
- Good performance of college in academics, sports and in the field of cultural and other extra-curricular activities
- A team of well qualified and dedicated teachers
- Well-defined and established units/ clubs/ cells to engage in various outreach programs within and outside the campus.
- Wide reach of extension activities by NSS volunteers
- Practical and field work for students to orient them towards research
- Involvement of students' in key activities of the college
- An effective system of feedback

Institutional Weakness

Any organization on the path to growth faces several constraints and has to make diligent efforts and improve upon them as famous American English Poet Robert Frost had rightly put it-"-------- and miles to go before I sleep, And miles to go before I sleep". The college acknowledges its shortcomings and makes continuous endeavors for achieving excellence in all spheres of education. The areas which need some rethinking and remedial measures include:

- Weak socio-economic and educational background of the Students
- Infrastructure not according to the increasing demands as an acute shortage of classrooms
- Inadequate permanent faculty
- Being an affiliated college, the limited scope of curriculum revision, assessment, evaluation, examination improvement, and structure of courses due to lack of autonomy
- Lack of Auditorium, activity room in the college campus.

Institutional Opportunity

Recognizing the opportunities and grabbing them whenever they come will help the institution in planning and executing the strategies to obtain desired results.

The grants under RUSA will provide ample opportunities to create infrastructure and other facilities for improving and enhancing quality teaching, learning and research inductive environment.

The college has been included in the list of UGC Act 1956 u/s 2(f) and 12(b) which will help the college to receive financial assistance from the UGC.

Exploring the possibilities for:

- Inter-institutional collaborations
- Skill development through various workshops at a faster pace
- Starting courses with flexible timings

Institutional Challenge

- Providing rural students a level playing field to stand on their own
- Frequent transfers in the mid-session
- Preparing students according to job requirements
- Providing infrastructure according to the increasing demands
- Providing research orientation to students and teachers along with regular teaching
- Giving students in more number an interface with soft skills and computer proficiency
- Developing good infrastructure of college labs

Despite the limitations and challenges faced by the college, it is sure that the institution is working for the betterment of society. By creating accessible conditions for the overall development of students, the institution

is committed to the growth of its students. It is working as an oasis in the locality of Haryana to provide students a jumping board to join the bandwagon of progress and prosperity. Academic pursuits along with physical, mental and moral growth of students are the forte of our Institution.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The vision, mission and objectives are communicated through the college prospectus, the annual college magazine, general student assembly, regular staff meetings, functions on the celebration of various themes, notices on the notice board and College Website and interaction with students in classes, tutorial meetings and on other occasions. The curriculum delivery mechanism is aligned with the mission and vision of the college for encouraging participative, collaborative and lifelong learning.

Teaching-learning and Evaluation

The college information brochure uploaded on the website contains the detailed description of the programs and courses. The HOD of each department guides the faculty members for preparing lesson plans. The Lesson Plans for each course clearly divides the entire course contents into short-cycle units to inform, engage and motivate the students. Further, the stated programs and course outcomes, accessible through the website helps the students in terms of knowledge, skills , values and capabilities. The Lesson Plans are uploaded on college website to make the students familiar with it. The College has a strong Internal Evaluation System which tests and assesses the comprehension of the students through class tests, assignments, projects, powerpoint presentations, group discussions and role play. This helps in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counseling mechanisms to enable them to perform better in the end semester examinations. Each faculty member gives two assignments in each class in all subjects. The assignments are properly evaluated and some best assignments are discussed with students in classes. The marks of internal assessments are displayed on the notice board. Extension lectures by experts, workshops, screening of video clips and films, and special lectures are arranged to relate syllabi with real-life situations and make it more interesting.

Research, Innovations and Extension

- Both the faculty and the students are motivated to get involved in research related activities .
- To promote research ambience, financial aid is provided by Director General of Higher Education to hold seminars, workshops and conferences at various levels viz. District/State/National and International. In this regard,various workshops, seminars have been organised by various departments and cells at College, State and National level.
- Eight smart class rooms equipped with projector, e-contents and spoken tutorials create an environment to express the views more effectively.
- The college involves the students in social initiatives for their holistic development. Our college is a melting pot of diverse culture believes that the students should be sensitive to the needs of society. The college involves the students in social issues by offering various platforms to them viz., District Youth Red Cross Society, National Service Scheme, Social Science Forum, Science Awareness Society, Red Ribbon Club, Women Cell. These platforms give opportunities to students to divert their energy in

various social activities.

- The institution organizes Personality Development and Social Awareness activities like Environmental Conservation, Female Foeticide, Community Service, Tree Plantation, Blood Donation Camps, Health Care & Family Welfare, Beti Bachao Beti Padao: activities for promoting the government's social initiatives on safeguarding the female child and educating the female child. Visit slum areas, Rally on Road Safety by NSS students, Demonstration of self-defence skill to the students; all these activities promote responsible social behaviour, helps in inhibiting values and plays an active role in addressing social issues. A special focus for the "Swachhta Abhiyan" is implemented by the volunteers and the staff members in the college . The Best Volunteer award goes to NSS candidate every year. Our college NSS volunteers have also received letters of appreciation from Sarpanch of village Talwandi Rana for their excellent contribution during Swachhta Abhiyaan and Social Awareness Campaign in 2018-19.

Infrastructure and Learning Resources

- Ours is a Government institution run on Haryana State Government policies and aided by Higher Education Department, Haryana. Government College for Women, Hisar founded in 2003, has now spread its wings to provide a conducive environment for all-round development of personality and for achieving academic heights for channelization of talents.
- Infrastructure facilities are created by Government Grants, which are given by the State Government to run and strengthen the different departments. The college is spread over a vast area of 29 acres, lush green campus, well-maintained library, EduSat hall with ICT facilities, etc. The college has taken a number of steps and initiatives to make the teaching-learning effective and efficient by providing adequate academic infrastructure.
- We have a total of twenty-six classrooms, one Edusat cum Conference Hall and eight smart classrooms. In addition to that, we have three computer labs, one English language lab, and one EduSat hall. In our college, there are eight labs for various practical subjects.
- To encourage sports, we have Physical Education as a subject in the course curriculum. Our college provides facilities for a small gym, Athletic Track, Handball Kho-Kho, Kabaddi in outdoor games and Yoga, Table Tennis, Carrom Board, Chess and Judo in indoor games. Every year our college organizes Annual Athletic Meet.
- Our college facilitates extensive use of ICT resources. Computers with Internet and LAN facility are used by administrative block and by every department. To enrich their teaching material and to deliver technology-based lectures.

Student Support and Progression

- The college aims to provide all kinds of support, facilities, and opportunities to the students. Being a Government institution, the fees are charged by the college as per the government rules and regulations. The college facilitates the scholarships provided by Haryana Government, Central Government and other agencies under various schemes i.e. Stipend for BC Category, Meritorious, and books to SC students. The students belonging to the SC category are benefitted by scholarships under the post-matric scholarship scheme. The college has started a number of capability enhancement and development schemes i.e. Career Counseling, Guidance for competitive examination, personality development workshop, soft skill development, yoga, meditation and personal counseling for the benefit of the students.

- Our well equipped Language Lab allows the students to practice multiple languages for enhancing their communication skills with a much wider variety of activities and exercises.
- The college has organized Job Training and Placement Fairs. In these fairs HR recruiters from the various companies conducted interviews , shortlisted many students for second round for interview and finally offered letter of appointment. A large number of students from our college are enrolling in higher education i.e pursuing B.Ed, PG courses, Ph.D. and have qualified state government exams.
- Beyond classroom curriculum delivery, the learning and development of the students are promoted through various field activities viz. Sports, Yoga, Extra-Curricular, co-curricular. Extra-Curricular activities teach students how to work for a common goal and this ultimately develops a sense of responsibility in them. These activities increase the level of confidence among students and also teach them how to co-operate and work with people in different conditions and how to face the music in life.

Governance, Leadership and Management

The College has a good tradition of participatory management. The college works are divided in different college committees consisting of members of the teaching staff. A committee comprising of senior faculty members independently takes the responsibility to complete the work in consultation with the principal. This helps in the smooth conduct of college works and provides a sense of responsibility in the staff members. Where possible, the participation of students is also ensured. The college believes in participative management. A body of senior-most teachers in the form of College Council takes all important decisions of the institution in consultation with the Principal. Matters which need staff attention are discussed in general staff meetings. The college is under the managerial control of the Higher Education Department, Haryana and all major decisions are taken at that level. The college implements decisions in the right spirit. However, to decide issues related to day-to-day matters within the delegated powers are taken by the college council under the guidance of the principal.

Institutional Values and Best Practices

Our Institution is not only providing quality education for students but also maintaining some best practices like Health Awareness i.e organizing health checkup camps, extension lectures on food and nutrition, etc., social awareness & environmental consciousness. Promoting awareness of community health issues and preventive action is a vital part of our foundation mission. It aims to promote the well being of the students and encourage healthy lifestyles, prevent disease, illness and injury, enabling environment that support health and well being and reduce personal, economic and social harm.These programs help students in solving their health using their potential and to establish proper health behavior. The ultimate goal is to improve the health not only of the individual but for the community also. Certainly, there are remarkable achievements in some dimensions of health as compared to the past.

Social awareness gives us the ability to improve our social skills for the betterment of the nation. The institution has been organizing various activities and programs to aware and educates various stakeholders of the society particularly the youth. The objectives of these programs are to educate the students of their rights and duties, benefits and facilities available through various government agencies and how to obtain them e.g opening a bank account, avail health insurance, get educational loans and use of RTI, etc. These programs also create awareness by counseling youth to stop bad habits and by educating people on political reforms and how one should exercise his/her vote. One of the main objectives is also to inculcate the ideas of respecting other rights

to promote community luring and doing something for society. Students are also encouraged to save environment from degradation and to control the pollution level.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE FOR WOMEN HISAR
Address	Government College For Women , Delhi Bypass Road ,Hisar
City	Hisar
State	Haryana
Pin	125001
Website	gcwhisar.highereduhry.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Asha Saharan	01662-277190	9416940817	-	gcwugcnaac@gmail.com
Associate Professor	Satish Kumar	-	9416239895	-	satishsingla2008@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	21-07-2003

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Haryana	Guru Jambeshwar University of Science and Technology	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	20-09-2018	[View Document](#)
12B of UGC	20-09-2018	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

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Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Government College For Women , Delhi Bypass Road ,Hisar	Urban	29	8093

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Ba	36	Senior Secondary	English + Hindi	320	318
UG	BCom,Bcom	36	Senior Secondary	English,Hindi	240	201
UG	BSc,Bsc	36	Senior Secondary	English	80	55
UG	BSc,Bsc	36	Senior Secondary	English	80	64
UG	BA,Ba Hons Geography	36	Senior Secondary	English + Hindi	40	39
PG	MA,Ma English	24	UG	English	60	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				8				26
Recruited	0	0	0	0	3	5	0	8	11	15	0	26
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	11	11	0	22
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	3	0	2	7	0	15
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1901	0	0	0	1901
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	74	0	0	0	74
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	420	0	0	0	420
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	379	414	436	479
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	623	639	644	624
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	803	924	891	891
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1805	1977	1971	1994

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 80

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	5	4	4

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1993	1970	1976	1804	1541

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
349	328	385	399	385

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
636	626	592	488	342

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
83	80	68	69	49

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
83	80	68	69	49

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 28

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
119.6	28.06	7.94	9.65	9.36

Number of computers

Response: 00

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curriculum of UG and PG is designed and revised by the Guru Jambheshwar University of Science & Technology, Hisar. Since our institution is affiliated with this university, the curriculum provided by the university is strictly followed. Every session, semester wise schedule and lesson plan of the curriculum is devised and prepared keeping in view the academic and activity calendar and student's receptability and pace, well in advance before the commencement of the semester. The same is communicated to the students at the beginning of the semester so that they beforehand know the topics to be discussed. It facilitates the students to have basic information related to the topic thus stimulating their interest in the subject and interaction with the teacher. The syllabi are covered and completed well in time so that revision and doubt clearing sessions are effectively and beneficially held with students. In order to make course content more interesting, communicative and comprehensive, optimum utilization of ICT is done. For this, there are three well-equipped computer labs, Eight smart classrooms, one language lab and multimedia projectors available with various departments. To provide applied reinforcement to what is being taught theoretically, department wise field visits to factories, historical places, botanical gardens, zoological parks, research institutes, etc. are organized. Extension lectures on subject related topics as well as on relevant areas are organized to ensure the holistic development of students. Feedback of students is also taken in mentor groups every month. Some faculty members of our institution are **Members of the Board of Studies** of KUK and GJU Hisar. They contribute to planning and revision of curriculum in accordance with the growing requirements of students at the global level.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 11.46

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	1	0	0

File Description	Document
Details of participation of teachers in various bodies	
Any additional information	

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 100

1.2.1.1 How many new courses are introduced within the last five years

Response: 80

File Description	Document
Details of the new courses introduced	
Any additional information	

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 33.33

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The institution integrates the cross-cutting issues into the curriculum through these measures:

- **Environment and Sustainability:**

Environmental Studies is taught as a compulsory subject to the students of 1st year of all the streams i.e. B.A, B.Com, and B.Sc. The students are taught regarding the multidisciplinary nature of environmental studies, natural resources, ecosystems, biodiversity and its conservation, environmental pollution, social issues, and the environment and human population and environment, to make them aware of various environmental problems and importance of conservation of environment.

- **Human Values and Professional Ethics:**

In the subject of Sanskrit, moral value education is given to the students through a number of stories and epics such as **Hitoupdesh** (BA I), **Stories from Epics** (B.Sc. II), **Shrimad Bhagwad Gita**(BA I). Through the medium of literature, an effort is made to inculcate moral values in the students. Besides the

examination point of view, the message of righteousness, truth, and other values is given to the students on which they can build a healthy nation.

A vibrant and active Women Cell working throughout the year in enhancing sensitivity about gender-based issues and in providing a congenial and supportive environment to girls for their overall development. The following activities are organized in the college to make girls independent and self-reliant with a purpose:-

- To enhance critical thinking (essay, slogan, poster related competitions).
- To help in developing tastes about art (workshops on flower decoration, jewelry making).
- To stand on their own (physical, mental health camps, and self-defense camps).
- Practical assignments are given to students and these include tree plantation and maintenance of college greenery.
- Lectures organized by Legal Literacy Cell and Women Cells of the college on topics such as civil rights, legal issues, and female issues, etc. are helpful in giving students graduation on human rights.
- The institution is committed to creating an effective workforce for the society and it is making use of various avenues to provide students an interface in ICT.
- Compulsory computer awareness program, provision of internet facility and smart classroom, use of PowerPoint Presentation during lectures and facility of English language lab are some of the initiatives taken by the college to ensure student's participation in the use of ICT.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E.None of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: E. Feedback not collected

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 92.11

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
715	693	742	718	693

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
820	765	764	760	760

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
349	328	385	399	385

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Individual teachers through their interaction with students just after admissions and throughout the academic session during classes and other occasions identify such students and provide material and necessary guidance to meet out needs of advanced learners in mentor groups.

For slow learners, fundamentals of the subjects are taught in classes and extra care is provided to such a section of students, their queries are addressed, they are regularly given test assignments. The mentor plays a crucial role to motivate slow learners.

Advanced learners are encouraged and facilitated to read beyond the prescribed syllabus and are given access to reference books, lecture notes, online study material to supplement their learning. They are also motivated to discuss the latest issues related to the socio-economic and political scenario. Placement Cell is equipped with the rich title of competitive books especially related to UGC NET, JRF, Bank PO exams, etc. The students exhibiting extraordinary performance are provided opportunities to participate in Inter college, Inter-University, National and International competitions, particularly in the sports.

2.2.2 Student - Full time teacher ratio

Response: 26.59

File Description	Document
Any additional information	<u>View Document</u>

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.1

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	<u>View Document</u>
Any additional information	<u>View Document</u>

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

To make the learning student-centric, the individual teacher encourages class participation of students through question-answer, class assignments, tests, and discussion on different issues. Group assignment and project work as the part of regular teaching and evaluation process along with other activities like NSS, subject society activities like group discussions, quiz, debate, declamation, poster presentation, powerpoint presentation, rangoli and participation in the organization of college functions help students in learning through collaborative efforts.

Moreover, the facility of computer and language labs and library encourages students to do self-study and improve themselves. The annual college magazine and wall magazine are platforms to give free play to their imagination and to think critically about different matters. Initiation through practical works in labs (Dept. of Computer science, Home science, psychology, chemistry, physics, geography, etc.) and collection of first-hand information through field visits and educational tours are helpful in nurturing critical thinking & creativity in students. Learning through the use of the Internet, powerpoint presentation, language lab, and smart classroom is part of a college regular teaching-learning process. College is well equipped with Two B4S high-speed wireless Connections and Wi-Fi access points facility for the internet.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 16.87

2.3.2.1 Number of teachers using ICT

Response: 14

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 37.6

2.3.3.1 Number of mentors

Response: 53

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

To ensure innovation and creativity in teaching-learning, instead of one-way communication, students are actively involved in learning process through multimedia, web resources, library, smart classrooms, audiovisual presentations, video clips, movie, etc. and in this way, the students hear, see, understand and act accordingly, the students are made to think out of the box and learn beyond the syllabi. The IQAC of the college has suggested the number of initiatives. The IQAC works as a mediation point between administration & teaching staff. It has suggested that every department should organize more and more group activities like quiz contests, group discussions, workshops, etc to enhance and update the quality of teaching and learning.

To make learning student-centric, individual teachers encourage class participation of students through question-answer and discussion on different issues. Group assignment and project work as the part of regular teaching and evaluation process along with other activities like NSS, subject society activities like group discussions, quiz, debate, declamation, poster presentation, powerpoint presentation, rangoli and participation in the organization of college functions help students in learning through collaborative efforts. Moreover, the facility of computer and language labs and library encourages students to do self-study and improve themselves.

National Seminar / Job Fair/ Workshop/ Quiz/ Inter Class Competitions-

- IQAC has suggested that Departments/cells of the Institution should organize National / International Seminars/ workshops for sustaining, enhancing and updating the quality in teaching-

learning processes. Suggestions have also been incorporated by the Department of Commerce, Geography and Placement Cell, Women Cell by organizing powerpoint presentations at Inter class level, State-Level Quiz Contest and Divisional level Job Training and Placement Fair.

* The Women Cell has organized a National level seminar on 13/02/2015 on Gender Sensitization, similarly, the Department of History also organized 02 days National level seminar on Redefining Gandhian's Philosophy: 100 years of Gandhi's return from South Africa on 23/02/2015 and 24/02/2015.

Application of ICT

* Enhanced use of computers in teaching, induction of language lab in the college, provision of the smart classroom and making teaching more students centric and participatory through effective use of assignments and project works are some of the measures that add to the teaching pattern going on earlier. These practices help in making teaching broad-based and more relevant for students in changing scenario. In order to involve the students in the learning process the teachers invite the students who volunteer themselves for this activity, are given this task and the class is encouraged to raise questions on the related issues.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 180

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 12.13

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	11	8	5	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 9.61

2.4.3.1 Total experience of full-time teachers

Response: 721

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Being an affiliated college, the internal evaluation system is as per the guidelines issued by affiliating University. In each course(Subject/ Paper), internal assessment weightage is 20% of total marks and is awarded on the basis of one class test, attendance, two assignment work as well as general behavior of the student in the class. The institution through the college prospectus, timely notices, announcements during general assembly and mentor classes, deliberations during staff meetings make students and faculty aware of the evaluation process. All the students are informed about their performance in-class tests, assignments, and attendance by displaying on notice boards and in classrooms also. Students having any type of grievances can approach the concerned subject teacher or university incharge for timely redressal.

Each faculty member prepares the absentee slips on a daily basis and submits it to the concerned official in the college office. Shiksha Setu App for online attendance has also been introduced as per DGHE. The students are also communicated at regular intervals about their attendance records and this brings regularity in classes. The records of class tests, attendance, assignments are also maintained by the concerned teacher. Before the commencement of annual examinations, the concerned teacher and HOD ensure that internal assessments are submitted to the convener of the Internal assessment as per norms.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institution ensures the implementation of evaluation reforms as devised by the affiliating university in letter and spirit by proper spacing of assignments and conducting class tests on time. In each course (subject/ paper), internal assessment weightage is 20% of total marks and is awarded on the basis of one class test of 5 marks, attendance of 5 marks, two assignments of 10 marks, as well as general behavior of the student in the class. The schedule of assignments and class tests is displayed in the lesson plan. Besides, surprise class tests and oral presentations are also conducted by the concerned teacher to gauge the comprehension level of the students. The transparency in the evaluation process is maintained by regular contact with students during classes and mentor groups. It also helps in pointing out the improvement needed by the students.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Complaint to individual teachers and if unheard then to the Principal is the mechanism for redressal of grievances. All grievances are successfully handled through these processes. There is a Three-Tier time-bound, transparent and efficient system to deal with examination related grievances.

 At the Department level, grievance regarding internal assessment is handled by the respective subject teacher and Head of the concerned department immediately at the departmental level.

At College Level, a University works committee comprising of senior teachers ensure the effective redressal of grievances of the students regarding examinations and internal assessment. The committee ensures the proper and timely display of the date sheet on the notice board. The committee also instructs the office to prepare a schedule of distribution of admit cards to students conveniently to save the time of students.

At University Level, If somewhere the fault is at the university level, students' complaints are being forwarded to the concerned authorities of the university for redressal.

In addition to the above, the students who due to some unavoidable reasons are unable to write examinations are provided with writers as per the affiliating University examination regulations. Whenever a grievance regarding nondeclaration or error in their individual result; showing absent in the examination; nonreceipt of award and DMC; duplicate DMC; Degree; misprinting the award list; revaluation forms, etc is received, the letters are forwarded to the controller of examinations and other competitive authorities like result branch, registration branch, migration branch, conduct branch, etc. as the case may be in this way all the grievances are resolved in a time-bound and effective manner.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Before the commencement of the academic session, the University publishes the schedule of the academic calendar for affiliating colleges. It contains admission schedule, Teaching terms, vacations, examinations on one hand and on the other hand, the guidelines for online admissions, for various courses and subjects,

number of intakes, reservation policy, merit criteria, regulations, and other eligibility conditions, list of holidays, etc uploaded online on Higher Education portal which is easily accessible to the admission aspirants and teachers.

All the HODs and Conveners of various committees, clubs and societies prepare the list of events that they would be conducted during the semester and the same is displayed on the departmental notice board to inform the students. It helps in effective curriculum delivery and sets the roadmap for various academic and extension activities in the college. The calendar is helpful for the students and the teachers as they can plan their participation in various activities well in advance as per schedule.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- Getting knowledge in the concerned subjects measured by marks in the examination is the obviously stated learning outcome of the institution
- This has been added with other stated learning outcomes which are difficult to measure in the statistical sense, such as,
- Disciplined behavior
- grounding in ethics and values
- Knowledge of socio-political issues
- Team spirit
- Health consciousness
- Development of confidence

Students and staff are made aware of all these through classroom interactions, general student assembly, staff meetings, tutorial meetings, mentor groups, notices and engagements at different levels during participation in Extra-curricular activities including NSS, sports and cultural functions.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The IQAC of the college collects data on student learning outcomes through formal and informal feedback from the students. After analyzing the collected data, if there is any area for improvement, the matter is

discussed in the staff to remove the barriers of learning. The institution monitors and ensures the achievement of learning outcomes through feedback from the students and other stakeholders. The formal feedback is managed by individual teacher-student interaction in mentor –mentee meetings and informally from parents during functions & on other occasions. The correction if needed is made promptly for ensuring the achievement of learning outcomes.

File Description	Document
Any additional information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 62.19

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 380

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 611

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.35

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 1.2

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 349

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Use of ICT: The College has introduced ICT tools and applications

- Introduction of Bio-Metric attendance system, MIS, HRMS portal for staff members.
- Introduction of Shiksha Setu App for student's online attendance.
- Proposal related to the Leased line for the Internet is to be finalized very shortly.
- Digitalization of Service books of employees.
- Introduction of Digital signature service for teaching and non-teaching staff.
- Introduction of semester system in UG/PG classes,
- Introduction of assignments and class tests as a part of formative assessment,
- Introduction of 'Compulsory Computer Awareness Certificate' program,
- Addition of English language lab for soft skills,
- Introduction of the on-line application system for admissions and stipends,
- The facility of smart classrooms and other ICT enabled accessories.

Entrepreneurship Club:

Entrepreneurship in India throws new opportunities for the eco-system to take shape and this club is inculcating the spirit of entrepreneurship among the students. Some students are willing to initiate New StartUps as per govt. policy.

File Description	Document
Any additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 7

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 7

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document]
Any additional information	[View Document]

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.16

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.21

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	01	05	02

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution is committed to making the students the quintessence of highest ethics and social conduct by inculcating in them values, the pursuit of excellence and a sense of social responsibility. In order to sensitize students and the community through students, various activities were organized by NSS, Women Cell and various subject societies on social issues. During the last five years, the students were taken to slum areas and various extension activities were carried out during these camps. Elementary level concepts were also taught to the illiterate people. Rally and processions were carried out on social issues like "Save Rivers", "Traffic-Rules", "HIV-AIDS", "Beti-Bachao, Beti Padhao", "Power to Vote" etc. The cadets of NCC are given basic military training in small arms and parades. The main aim is to groom youth into disciplined, responsible and patriotic citizens. Various activities are organized for channelizing the energy of youth in a constructive direction like environment-related programmes, Blood-Donation Camps, Community Development Programmes, Slum-clearance Drive, Disaster Management Programmes and Traffic-Rules Awareness Drives. The thrust area is Adult Education, Leadership, Community service, National and Cultural Integration, Education and Literacy Programmes, Health Care and Family Welfare, Physical Education and Adventure Training etc.

- In 2014-15, One Day National Seminar was organized by Women Cell on "Gender Sensitization"

on dated 13/02/2015.

* Swachhta Abhiyaan Campaign in college on 02/11/2014.
* Awareness campaign was launched during NSS camp regarding "Beti Bachao,Beti Padao", cleanliness and female-foeticide.
* NSS volunteers and NCC Cadets jointly imparted awareness regarding Cashless-Transaction and Cleanliness near Barwala Chungi Market-Hisar and trained various people.
* One day camp was organized on 6/1/2017 at Talwandi Rana village in which volunteers cleaned the school campus and visited various places in village-like Panchayat Bhawan, Post-office, etc. and spread awareness of cleanliness among villagers.
* Celebrated Voters Day on 25.1.2017 in which forms were distributed to NSS volunteers to collect data of voters of their nearby places.
* Extension lecture on "Life Skill Based Education" and "Improving your personality was organized by Home Science Dept.
* Motivational Talk by Lt. Col. Sandeep Ahlawat on "Joining of Indian Army: Opportunities and Challenges" on 09.03.2018.
* One day screening camp and extension lecture on Hepatitis- C on 09.09.2017.
* Blood Donation Camp 13.10.2017 in which 49 units of blood was collected.
* 13 Sept.2017 - Hepatitis-B Creening Camp and Awareness Lecture.
* 10 Jan.2018- HIV/AIDS awareness documentary film (Teach Aids) shown to students.
* 11 Jan.2018- Making Red Ribbon Human chain event.
* Extension lecture by Dr. Satya Sawant on "Healthy Practices for prevention of Infectious Diseases" with special reference to women health on 09-02-2018.
* A Rally on Women Empowerment was held on 24.08.2018.
* NSS Volunteers presented a Nukkad Natak on traffic rules in road safety week on 29.10.2018.
* A Rally on Road Safety was held on 30.10.2018.
* International Women Day Celebration in coordination with Legal Literacy Cell on 8.3.2019.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 34

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	02	04	08	09

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 13.32

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	875	00	400	00

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The policy of the institution for infrastructural development is to maintain the available facilities, remove the bottlenecks and create new facilities according to the changing needs of the institution. Ensuring availability of facilities for routine classes and other related activities and creating specialized facilities are the twin goals of the institutional policy.

S.No	Particulars	Total
	On Ground Floor	
1	Administrative Office:	1
	• Bursar Room cum Deptt. Of Hindi • College Office • University & Examination Record Room • Fee collection office(Cabin) • Deputy Supdt. Office • Salary clerk office(Cabin) • fund clerk office(Cabin) • Dean University affairs(Cabin) • Diary dispatch cabin	
2	Principal's Office :	1
	• Main Principal's office • Retiring room • Separate washroom • Steno office • Visitors lounge	
3	EduSat Hall cum conference hall	1
4	Smart class rooms	2
5	Staff room	1
6	Computer labs	2
7	Sports room: Indoor games facility & small gym	1
8	Chemistry Lab	1
9	Class rooms	3
10	English Department	1
11	Psychology Department	1
12	Pantry room	1
13	Washrooms : • For Male Staff: • For Female Staff:	1

	• For Students:	1
		1
14	Storerooms	2
On First Floor		
15	Classrooms	8
16	English Language Lab	1
17	Music room	1
18	Physics Deptt. & Dark room	1
19	Maths Department	1
20	Physics lab	2
21	Smart classroom	3
22	Library	1
23	Reading Cabin of Library	1
24	Women Cell Room	1
25	Art and Craft Gallery	1
26	Girls Common Room	1
27	NSS Store cabin	1
28	Sitting Lounge	1
29	Store for Library	1
	Washrooms :	
	For Female Staff:	1
	For Students:	1
On Second Floor		
30	Commerce Department(includes Placement office, IQAC office, NAAC office)	1
31	Computer Lab	1
32	Computer Department office	1
33	Smart class room	3
34	Red cross office	1
35	Class rooms	7
36	GIS Lab of Geography	1
37	Tracing Room of geography	1
38	Geography Department	1
39	Geography Lab	1
40	Home Science Department cum Legal Literacy Cell	1
41	Home Science Lab	1
42	Chemistry Lab	2
43	Geography Store	1
	GIRLS'S HOSTEL	
44	Watchman room	1
45	Dining room	1
46	Kitchen with store room	1
47	Warden office	1
48	Visitors lounge	1
49	Washrooms	18

50	Bathrooms	18
51	Common room	1
52	Living rooms	32
53	Warden residence room	1

File Description	Document
Any additional information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Keeping in view the importance of sports, yoga and cultural activities and their role in students' health and overall personality development, the college offers ample opportunities and resources to the students. There are various grounds 24 x 7 available for the students for the outdoor games. It includes Kho-Kho, Athletics, Kabaddi, Wu-Shu Volleyball and Kabaddi. There is a hall room although it is not a perfect Gymnasium but this hall is smartly used for Indoor games like Yoga, Table Tennis, Carom Board, Chess, and Judo. The college organizes the Annual Athletic Meet every year.

The institution has the following facilities for sports, games and cultural activities.

1. Indoor games – Yoga, Table Tennis, Carom Board, Chess, Judo

2. Outdoor games – Kho-Kho, Athletics, Kabaddi, and Stadium at District Headquarter

3. Cultural Activities- Seminar Hall, Music Room, and Open-Air Stage

4. Extra-curricular Activities- Playground, Seminar Hall

5. Health & Hygiene- Red Cross and Dispensary, Sanitary Napkin Vending Machine

6. Public Speaking and Communication Skills Development: Soft Skills Lab, Smart Class Rooms, Seminar Hall cum EduSat Room

Facility	Area
Athletic Track	200 mtr.
Kho- Kho	29 * 16 m
vollyball	18 * 9mtr.
Kabaddi	13* 10 mtr.
Seminar cum Edusat Hall	67.6' x22.7'
Music room	22.7 ' * 22.1'
Gymnasium	23.4 ' x 22'
Girls common room	22 ' x 22'

The Cultural Committee of the college organizes the Talent Search programme in the beginning of the session having various cultural events and the schedule of different activities are incorporated in the academic calendar of the college. The Cultural Committee sends teams to participate in various cultural events at the University Youth Festivals, Inter-college and State level. On the basis of performances and achievements, the students have bestowed awards during the Annual Prize Distribution Function with a cash prize and merit certificates.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 9

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our Library is partially automated using SOUL (SOUL of Library Science) software having version 2.0 since 2014 to make entries of books .

Total 7611 books are automated in software and 2073 books are pending.

Our library facilitates access to various e-journals on a number of subjects such as "Seminar" (E-journal on various topics), the Journal of public administration and governance.

Semi automation(Automated books= 7611, Pending books= 2073)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The Govt. College for Women Hisar, has a well-established library for the benefits of students, faculties, and researchers. The library has a good number of collections of books covering various branches of humanities, commerce, science and a rare collection for library enrichment. The college library has a number of rare books and rare material which attract the researchers and visitors. It promotes the interest of people who require these rare books and other types of a special collection. Our library has a number of books: Haryana Encyclopedia, Britannica Encyclopedia to improve and enhance the quality of learning. This promotes a better understanding of the subject.

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.05

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 01

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

There has been a paradigm shift in technologies and teaching aids i.e Blackboard to Green/Whiteboard to the smart interactive board, the college has updated its IT infrastructure to cater to the needs of the students ensuring effective and outcome-based teaching-learning. The development of ICT as a learning tool has raised the education level and internet applications respond to educators on a real-time basis. Our college facilitates extensive use of ICT resources. All the Departments are provided with computers with internet facilities for the preparation of teaching/ learning materials. The college has been making consistent efforts to improve IT infrastructure and facilities as per the requirements. The College regularly upgrades both the software and the hardware facilities as per academic requirements. Computers are replaced periodically as per requirement. College is aided with e-content on all subjects to enrich teaching-learning materials in smart classrooms.

Our institution is well equipped with computers that were purchased initially in 2010 and then in 2012. Wi-Fi facility is provided for the students by the Reliance Jio free of cost. CCTV cameras are installed in college and Girls Hostel which are being used for monitoring and surveillance purposes, and for security purposes. We have four TABLETS for Biometric attendance, a Wi-Fi 3G Dongle and an External Hard Disk of 8TB size (for e-content). To deliver technology-based lectures we have eight smart classrooms and three computer labs which are projector enabled.

The college has well equipped, air-conditioned English Language Lab consisting of 20 computers with LAN facility and soft skill software. This Lab is mainly used for soft skills.

The college has also well-equipped air-conditioned GIS lab in the Geography Department with the latest 07 HP desktop computers.

File Description	Document
Any additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 18.46

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- Systematic procedures are being followed for maintaining and utilizing Physical, Academic and Support facilities available in the college. The Principal of the college takes direct and active initiatives relating to the maintenance and renovation of the total infrastructure of the college. Stock verification of books, Laboratory apparatus, sports equipment, furniture, machines, and ICT equipment is done by the faculty members as per assigned duties.
- **Laboratories**: In our college, there are sixteen labs for practical subjects. We have two chemistry labs, three computer labs, two home science labs, two physics labs, and one physics dark room, three labs for geography, one lab for psychology, one lab for Math and one English Language lab. Labs have been allotted as per the subject requirement. Lab attendant is also available for lab maintenance. College receives grant from Govt. every year for lab up-gradation and maintenance. Grant is utilized every year to upgrade the infrastructure.
- **Library**: For a library, every year a grant of approximately Rs. two lakh is received from Govt and fully utilized. In the library, we have 9684 books and seven newspapers. The reading room of the library has a capacity of 50 students.
- **Sports Complex**: To encourage sports we have Physical Education as a subject in the course curriculum. Our college provides facilities for gymnasium, Athletic Track, Handball, Kho-Kho, Kabaddi, in outdoor games and yoga, Table Tennis, Carom Board, Chess and Judo in indoor games. Every year our college organizes Annual Athletic Meet. An annual grant of rupees up to one lakh is received from the government and utilized to facilitate sports and encourage the participation of the students in sports in and outside the college. Sports infrastructure and facilities are maintained and utilized under the guidance of the head of the Physical Education department.

    To conclude, the college is utilizing the available resources to cater to the needs of the students.

File Description	Document
Any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 27.39

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
429	437	405	513	683

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.4

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
33	56	60	55	22

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**

> 4.Remedial coaching
> 5.Language lab
> 6.Bridge courses
> 7.Yoga and meditation
> 8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 18.19

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
312	355	437	290	295

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: No

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.56

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	27

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 21.61

5.2.2.1 Number of outgoing students progressing to higher education

Response: 75

File Description	Document
Details of student progression to higher education	
Any additional information	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 40

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	2

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	2

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	
Any additional information	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	2	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document]()
Any additional information	[View Document]()

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The institution believes in the decentralization, involvement, and contribution of the students in the decision-making process by involving in various academics, administrative and co-curriculum activities of the college. Students are given an active representation and freehand for working in several Departments. The students play a substantial role in organizing all types of activities like extracurricular, sports, fairs, meets, etc.

Moreover, they are nominated/enrolled in multiple committees/fora/societies in the college to ensure maximum participation so that the policies and practices adopted are student-centric and take their needs into due consideration. Such practices inculcate leadership qualities, managerial and executive skills.

From the academic session (2018-19), the college has an active student council duly elected through an electoral process as per the guidelines of, Higher Education, Haryana and Guru Jambheshwar University of Science & Technology Hisar. The Student's Union Election was held on 17.10.2018. A Committee was constituted to conduct fair and peaceful elections. The procedure for the elections was as follows: Class Representatives (CR's) were elected from each class who then elected the Office-bearers of the Student's Executive Council. The details of the Student's Executive Council, which comprises of President, Vice-President, Secretary, Joint Secretary and five Executive Members (one post reserved for SC student). The entire election process and elected council members results are attached in the file:

Role of the Students Council in College Administration:

- Coordination to online admissions.
- Helpful in maintaining discipline during functions, rallies, and fests in college.
- Coordination in organizing cultural events like "Jhankaar and Talent Search".
- Dexterity in organizing sports and games for the Students in Annual Athletic Meet.

- Helpful in communicating the information between students and teaching faculty.
- Coordination with College Administration to keep Institute clean.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 13

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	14	13	13	13

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Response:-

- Formulation of the Alumni Association of this Institute is in pipeline.
- Former faculties in various subjects are engaged by Govt. to fill the gap of acute shortage of faculties in some subjects.

Objective / Mission:

- The Alumni Association strives to connect alumni (former students) and friends to each other.
- To create a global community of alumni, faculty, and students that fosters lifelong engagement with one another and institution.

- To provide meaningful opportunities for advocacy and volunteerism.
- To promote and encourage the cooperation, coordination, and unity of purposes and objectives of all alumni associations.
- To increase employment opportunities through linkages with industries, companies, government and non-government.
- To enhance unity and sharing of members areas of knowledge and expertise.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision and Mission

The vision of the college is to empower and enable, young women, through inculcating knowledge, self-assurance and prowess. The college firmly believes to mainstream the marginalized and weaker sections by ensuring liberty, justice and equity in society.

The Mission of the college is to steer education not only to lead to the pragmatic goal of employability but also to sensitize and orient its students to the service of the community, in the quest for a better life for society and the world.

The college remains strongly committed to addressing issues of gender in all their complexity and preparing the young women to:

* *Promote Respect for Human Rights*
*

> *Cultivate Humility, Civility and Humanity*
> *Develop Critical Thinkers and Concerned Citizens*
* *Enhance Access and Inclusivity in Quality Education*
  Build Personally Fulfilling Lives Radiating Integrity and Strength of Character
* *Meet with Confidence the Challenges They will Encounter in their Lives*
* *Flourish in Different Cultural Milieus in an Increasingly Interconnected World*
*

"We want that education by which character is formed, strength of mind increased, the intellect is expanded, and by which one can stand on one's own feet. With such an education, women will solve their own problems".

Swami Vivekananda

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

Participatory Management:-

- The College has a good tradition of participatory management. The college works are divided into different college committees consisting of members of the teaching staff. A committee comprising of senior faculty members independently takes the responsibility to complete the work in consultation with the Principal. This helps in the smooth conduct of college works and provides a sense of responsibility in the staff members. Where possible, the participation of students is also ensured. The college is under the managerial control of DGHE, Haryana and all major decisions are taken at that level. The college implements decisions in the right spirit. However, to decide issues related to day-to-day matters within the delegated powers are taken by the college council under the guidance of the principal.

   A few decisions of the last year meeting are given below:

- In the meeting on 11th April 2018 regarding admission guidelines for the session 2018-19, admission guidelines were discussed and clarified like a number of seats, admission procedure, reservation policies, duties for admission, etc were allotted. It was also decided that Mentor group meetings will be held twice in a month to keep effective interaction with students and to resolve their issues if any.
- On 23/06/2018, a staff meeting was held under the chairmanship of Principal. In this meeting various issued regarding time table, lesson plan and annual activity calendar were discussed and unanimously decided that each department will prepare and submit the schedule of departmental activities and lesson plans.
- On 04/12/2018, College Council meeting was held under the Chairmanship of Principal regarding the installation of a new submersible pump for maintaining the lawn. In this regard, it was unanimously decided that the installation of the submersible pump will be managed by the Environment committee after adhering to the due procedure.
- College administration is decentralized to ensure quality and efficiency. The principal of the college, at the helm of all the affairs, has complete autonomy to govern the institution within the preview of the rules and regulations framed by the government. The principal appoints the conveners for various committees with the consent of the council members and further nominates the members of the committees.
- Office notice is issued along with the guidelines defining the roles and responsibilities of the Committees. The Committee carryout the activities and at the end of the academic year, the convener submits the report of the work done to the head of the institution.
- All these activities are evaluated by the IQAC. All the Committees hold regular meetings with the head of the institution (Principal) to review the activities of their Committees. The Committees monitor the execution of the policies. In this way duties and responsibilities are shared and

decentralized.

 In 2018-19, the college has an active Students' Council duly elected through an electoral process as per the guidelines of DGHE and GJUS&T Hisar. The role of the student council in college administration is to coordinate with online admissions, rallies, and fests in college, Talent Search, Annual Athletic Meet, etc.

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institution has a commitment to provide the best facilities within the available means and working for the betterment of society is its goal. The board parameters of the quality policy are decided by higher authorities and implemented and reviewed by the staff through well-thought action plans and feedback.

The institution has a plan for providing necessary infrastructural facilities for available courses and for developing new facilities for new courses and specialized needs of students according to changed realities of the society.

The Principal at the apex and teaching and non-teaching staff have responsibilities for different administrative works of the college is the internal organizational structure. The majority of decisions related to a particular branch are taken by the convener/coordinator and members of the concerned committee in consultation with the Principal. The decision which affects college as a whole and policy decisions are taken up by the College Council consisting of senior-most faculty of the college and this body is headed by the Principal. On the whole, the college is under the control of the Higher Education Department, Haryana, and Panchkula.

While formulating the strategic plan and deployment document, care has been taken to involve each and every member, which is vital for the success of any organization. The strategic plan and deployment are circulated to all the departments. The institution has worked on various strategies from 2014 to 2019.

- Upgraded ICT enabled infrastructure viz
- Smart Classrooms
- Computer Labs
- CCTV surveillance
- Computerization of Library (SOUL software)
- Biometric attendance system
- The college has introduced new courses /subjects (BA-Geography Hons, MA –English), Hindi Elective.
- During the session 2017-18, the college has incurred substantial funds to maintain physical and academic facilities.

File Description	Document
Any additional information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college believes in the democratic style of functioning. The work of the college is divided into various units/committees and each unit is given full freedom to work out its innovative plans for development and quality enhancement. The hierarchical order is maintained and there is internal coordination and harmony among the various units of the college. The academic goals are set through collaborative efforts of the various components of the institution. Then responsibilities are assigned to the departments and their individual teachers.

The H.O.D's and conveners of administrative committees, societies play a substantial role along with the Principal in monitoring the progress of the work.

From 2018-19, the college has an active Student Council duly elected through an electoral process as per the guidelines of Higher Education, Haryana and GJUST Hisar. The role of the student council in college administration is to coordinate online admissions, rallies and fests in college, Talent Search, Annual Athletic Meet, etc

Functions of Various Bodies:

The institute has constitutional bodies which are designated with various roles and responsibilities as listed below:

- **At the Top-level**: The Principal being an integral part of the organization, ensures the smooth functioning of the college. The Principal is vested with the day-to-day running of the college. She has her team of Departmental Heads, the IQAC Coordinator, the college Council Secretary, Bursar, and the Deputy Superintendent to assist her in proper execution of work and to prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and to enable the college to foster excellence in curricular, co-curricular and extra-curricular activities.
- Administrative Officer keeps a record of the college-level budget for each academic year and maintains daily records and documentation pertaining to attendance and service of all the working staff.
- HODs maintain a department level status sheet regarding student and faculty performance and look after the fine functioning of their respective departments. The extracurricular activities are planned in consultation with the Students' Council.
- The Bursar, the Purchase Committee and the Convener repair, maintenance and construction, Convener of RUSA take important decisions regarding finance, building construction, renovation and maintenance and issues related to the college.

- The Hostel affairs are handled by a committee of senior teachers, Hostel Warden, Hostel Superintendent under the meticulous guidance of the principal.
- The IQAC chalk out plans and suggests the process for implementing the various academic activities. It works throughout the year for the quality enhancement and improvement in all spheres of college.
- As this is a government college, all posts are filled as per laid down procedure and selection criteria provided by DHE Haryana. Service Rules and promotional policies are also according to the norms of the Haryana Government. In our college, we have Grievance Redressal and Sexual Harassment Cell to deal with the admission, internal assessment, detention, examination, affairs related grievances. The internal complaints and other problems of students as well as of staff, under the system are solved by Grievance Cell.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

    1. **Planning and Development**
    2. **Administration**
    3. **Finance and Accounts**
    4. **Student Admission and Support**
    5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

There are various bodies/cells/committees in the college for organizing academic, extracurricular and co-curricular activities. These committees consist of conveners, faculty members and student- members. There are regular meetings of these bodies/cells/committees with the Principal as per plan in the annual academic calendar. The minutes of the meetings are recorded and circulated to all the concerned. The Conveners ensure that the resolutions are implemented successfully. **One activity successfully implemented- "Constitution of Girls Flying Squad under NSS".** The Girls Flying Squad was formed on 27 December 2018 which comprised 06 Office Bearers, one Patron and one Coordinator, one Operational Manager and 100 volunteers of all the streams. The **Girls Flying Squad of GCW Hisar** is dedicated to providing programs and services in a safe, supervised environment, to inspire and enable young girls, to realize their full potential as caring, productive and responsible citizens.

The **Girls Flying Squad** is constituted to meet the following objectives:

- To coordinate various activities and programs for all the girl's students.
- To provide our young girls with life-enhancing programs and character development opportunities.
- To provide career development, computer skill development, community and civic involvement and social and life skills.
- To enable dropout girls to pursue their college education Implant the passion and spirit among the girl students.

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution liberally allows teachers to join refresher, orientation, faculty development, and other staff development courses. Besides this, lectures by experts are organized to provide teachers an interface with the practical fields of society.

For Teaching Staff:

- Duty Leave for attending Seminars, Conferences, and Workshops. For encouraging the faculty towards research and development, the college permits the employees to attend national and international conferences, seminars, and workshops by sanctioning their duty leave.
- Study Leave for pursuing a Ph.D. and research work is given.
- Healthy and hygienic work environment.

- Under CSR rules, compensatory leave is given to teaching staff in lieu of work done during holidays.
- Casual Leaves, Child Care Leaves for 2 years, Maternity Leave and Medical Leaves are given as per Haryana Government policy.
- Employee Provident Fund for teaching staff.
- Annual and Ph.D. Increments are given as per policy.
- Education Allowance Facility is also available for teaching staff as per the rules of Haryana Govt
- Medical Reimbursement Facility is available for staff under the guidelines of Haryana Government
- Faculty appointments prior to 2004 are eligible for pension benefits on retirement.
- Regular Health checkups of teaching staff.
- Gratuity Scheme and GIS (Group Insurance Scheme) are available for teaching staff.
- Various motivational and informative lectures are organized for teaching staff to have a better work- life balance.

File Description	Document
Any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 8.2

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	06	03	03	08

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Haryana Govt. has introduced the Performance Based Appraisal System(PBAS) for teaching and non-teaching staff in the Govt. colleges and universities as per UGC guidelines. All faculty members fill prescribed Performa for self-appraisal. PBAS system encourages the faculty members to make excellent performance in teaching-learning and research. The institution has a performance-based appraisal system for the Assessment of teaching and non-teaching staff.

Teaching Staff:

The API (Appraisal Performance Index) of the teaching staff is basically based on the performance of the teacher in academics, research, and other extra-curricular activities. The performance appraisal report is to be filled by the teaching staff in a given prescribed performa which includes three main categories i.e. Category one contains Teaching, Learning, and Evaluation-Related Activities. Category two contains Co-curricular, Extension and Professional Development Related Activities. And Category three is mainly focused on Research and Academic Contributions. The PBAS Performa is a primary mean of assessing a faculty member for the purpose of promotion under Career Advancement Schemes (CAS) and awards. The Performance Appraisal Reports (PBAs) provide good feedback to faculty. The overall report is further reviewed by the Principal and the Convener of IQAC and final performance functioning status is setup and confidentially recorded in the office.

Secondly, ACR (Annual Confidential Report) is filled by each and every teaching staff. This is mandatory for every teaching and non-teaching member.

Non-teaching staff:-

Every non-teaching staff member is assessed for his/her performance according to his/her works, duties and responsibilities assigned by the Principal. ACR (Annual Confidential Report) is filled by every nonteaching staff member and according to his/her work, grading is assigned by the principal. The systematic procedure has helped the principal to motivate the employees for better performance.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- Institution conducts external financial audits as per government rules. In our college, the last time financial external audit was conducted for the year 2007 to 2009. Chief Accounts Officer, Government of Haryana conducts a financial audit on the submission of financial statements and provides the audit report. Funds received from government agencies like Social Welfare Departments towards SC, ST, OBC, and other minority scholarships are pre- audited.
- Fees received from the students is bifurcated into various types of funds like A.F., University Fund, Red Cross Fund, R.K. Fund, etc. For these funds, different cash-books and stock registers are maintained. Auditor thoroughly inspects such books and further verifies that the balance as per cash book and balance as per pass-book is reconciled or not.
- The institution maintains transparency in all its financial transactions like collection of fees, payments of salaries, payments of bills to the vendors, etc. which are done through banks. The auditor checks the utilization of all the grants sanctioned to Placement Cell, Women Cell, Earn While You Learn, Lab Up-gradation, Material and Supply and Office Expenses (O/E).
- Internal Audit mechanism is an ongoing continuous process to check and verify all vouchers of transactions with reference to the sanctioned budget. After getting the requirements from different

departments and subsequent approval of the Principal, the purchase committee purchases the items as per the laid down procedure and rules. The Convener of the purchase committee along with the Bursar of the college keeps a strict vigil on the purchase system. In our college Bursar performs the duty of internal auditor. Cash Books are regularly filled and verified by Principal and Bursar.

- Financial rules framed by the Department of Higher Education, Haryana are followed for utilization of funds & Govt. grants for the welfare of students and staff.
- The purchase procedure is followed i.e. inviting quotations, preparation of a comparative statement of rates, after the approval of rates and placement of purchase order to the firm quoting lowest rates.
- The inspection of articles purchased is made by a central inspection committee. Then there is the entry of these articles in the Stock Registers and finally, the stock is verified by the committee.
- Keeping in view the financial powers of the principal, the available financial resources are used effectively & efficiently for the betterment of the Institution.

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College has a proper system for effective and optimal utilization of available financial resources. The key decisions related to finance and related matters are taken by Bursar, who constantly monitor and encourage the proper utilization of allocated funds. As per the Higher Education Department of Haryana, Funds are allocated in different strata like EWYL, Material, and Supply, Lab Up-Gradation, Sports Grant,

NSS Grant, Women Cell, Counseling and Placement Cell for optimum utilization. The procedure for purchasing materials, first of all, a survey of the market is conducted, then quotations are invited from different suppliers and rates are compared. Finally, the lowest possible rate with the best quality material is selected. The mode of payment is done either by cheque or by internet banking. Under the scheme of 'Earn While You Learn' run by Haryana Govt. hard-working meritorious and poor students are selected from various streams to provide their services in Labs, Library and office for which they are paid accordingly at an hourly rate. Various Labs like Science, Geography, Psychology, Computer Science, and English are upgraded every year with modern equipment. Under sports grant, sports equipment are purchased and annual athletic meet of college (state-level tournaments) is also organized. Blood Donation and Health Checkup Camps are organized from the grant of NSS and Women Cell.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Institute formed IQAC on 8th Jan 2014. Quality assurance is a dynamic and long term process. The IQAC has contributed significantly to developing quality consciousness among the stakeholders. The teaching-learning activities, the quality of teaching efforts by teachers, the infrastructure and lab facility, the linkages of co-curricular and extra-curricular activities with regular teaching and the interface of the society are some of the parameters of quality control in the institution. It has brought about positive changes in the functioning of the college by setting benchmarks for quality. Every aspect of academic as well as administrative roles of college has been impacted. There has been a positive shift in the management strategy and thinking process. Through regular feedback by means of mentor groups and informal interaction with the students, the suggestions given are screened and relevant ones are implemented to enhance quality aspects.

- **Mentor-Mentee Interaction:-**

The college has a formal bi-monthly interaction system with students through mentor-mentee group meetings so that they develop a smooth communication practice for making the teaching-learning process effective and efficient. The aim of the mentor-mentee group is to develop, maintain, and improve the student's performance and promote a co-operative learning environment. It helps in bridging the gap between theory and practice. Each mentor keeps a complete record of students allotted to them. The mentor remains in touch with the students regularly. There is a provision of one period of mentoring in the college timetable, where the mentors interact with the mentees and resolve their problems and grievances at their level or bring the same to the notice of the authority. Mentors focus on assessing both fast and slow learners and guide them accordingly. Through the problems solving approach used in the meetings such

interactions help in boosting the confidence of students and encouraging their participation in various activities inside and outside of the Institution.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The use of Smart Classrooms and Innovative Modern Technology eases the learning process for all students. Smart Classrooms include videos and presentations, which include visual and auditory stimulation for the students. The info-graphics, like pie charts, graphs as well as notes, are saved in the system, thereby saving valuable lecture time and making learning an easier an interesting process. Moreover, in EDUSAT room special lecturers were conducted on various topics to help students to have a better understanding of concepts. Students are encouraged to enhance their communication skills and improve confidence through PPT making competitions. Such activities help students to adopt the latest technology in their learning process. Teachers prepared structured day-wise lesson plans and these are made available to the students before the commencement of the semester. Lesson plans ease the learning process for teachers as well as for students. IQAC monitors and reviews the learning process adopted by teachers. Daily monitoring of the conduct of the classes is done by the Principal. Lectures were conducted through Spoken tutorial (sponsored by MHRD, Govt. of India) and Online exams were also held to inspect the learning level of the students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 23.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	18	20	34	19

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

- To achieve the goal of a clean and green campus; Eco-Club and Herbal Garden have been established.
- E-Governance System of the Institution has been strengthened by implementing a Biometric attendance system for the staff, college website, HRMS Module, Online Admission, Online ACR, Online Stock Management System, Automation of Library, CCTV Surveillance, ERP and CMS Modules for college activities.
- Digital notice board for real-time publication of emergency notices/ information to the students.
- Introduction of effective communication for students through the SMS system.

- Awareness programmes conducted on Entrepreneurship for students and StartUps, Traffic Rules, Health Awareness, Blood Donation, Beti Bachao Beti Padao, Swachhta Abhiyaan, cashless transactions**.**
- ICT enabled smart classrooms have been established. It has really increased the improvement in quality teaching, learning, research methodology, and environment.
- Promoted social activities via NSS, Women Cell, Red Ribbon Club and Legal Literacy cell in the college
- Sports events and activities significantly increased and brought glory to the college. As a result, sports culture substantially developed in college.
- Financial aid provided to the students under various scholarship schemes and Earn While You Learn Scheme, freedom fighter scholarship, meritorious scholarship and distribution of sweaters to needy students to encourage the students for continuing their studies.
- Workshops were organized for students on skill and personality development, women empowerment, self-defense and another related training program.
- Divisional Level Job Training and Placement Fairs were also organized for the benefit of students.
- RO systems installed for all stakeholders.
- Start-ups initiative has been taken.
- Provided timely identity cards to each and every student.
- The development of Institutional database and documentation of the various activities led to quality improvement.
- The Formal Feedback System for students through Mentor-Mentee groups has introduced.
- The process of establishment of the Alumni Association has been initiated.
- Promoted Research Culture among staff and students.
- Ensured timely, efficient and progressive performance of academic, administrative and financial tasks.
- Enhanced the quality of staff by promoting and encouraging overall faculty development.
- Created a database on various quality parameters of higher education, by initiating institutional research studies, such as the effectiveness of tutorial and mentoring systems, assessment practices and results, the extent of interdisciplinary exposure to students across programs, etc.
- Strengthened the liaison among the stakeholders like students, teachers through mentor groups and parents on the occasion of functions.
- Ensured 100% utilization of lecture timings.
- Prepared and uploaded lesson plans before the beginning of the academic year.
- Strengthened alumni participation by using internet technologies so that more and more students can participate.
- Independence Day, Republic Day, Rashtriya Ekta Diwas, National Youth Day, International Women Day and other national days celebrated to inculcate the spirit of national unity and integrity among the students.
- Various NSS camps, Athletic meet, Swachhta Abhiyan, etc were organized for the congenial work environment.
- Students participated in various Inter-College, Inter-District, Inter-State, and All India competitions.
- Health Camps were also organized.
- Transport facility has been provided by offering free of cost bus passes to all girls who applied.
- To fulfill the aspect of social responsibility, Swachhta Abhiyan was organized in nearby villages, Literacy mission, awareness about female feticides, voters day, women's rights, rally on traffic rules, HIV AIDS, etc. In addition to it, a Girls Flying Squad(GFS) was also formed under NSS Units of the college to make students aware of current social issues and to maintain discipline in all

aspects.

File Description	Document
Any additional information	[View Document]()

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 20

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	2	1	6	4

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
    1. Safety and Security
    2. Counselling
    3. Common Room

Response:

  1. **Safety and Security-**

  There are various initiatives taken by the Institute during the last five years:-

- **Introduction of *Durga Shakti Police Force*:-** Haryana Govt. has launched Durga Shakti application for girls and women safety. It is an initiative from the Haryana Police team for women's safety. This Application is like an SOS customized especially for the Haryana region.
- **Goal:** The main goal of Durga Shakti app is to enable a woman in danger/risk to just press the button in the app. and upon pressing it, it will auto-launch the app further. It sends your GPS location (the latitude and longitude of the position) to the Police control room who can rush to help you based on your location. Also have additional functionality, If you are stuck somewhere and need help, you can initiate a call to the police room and have a conversation requesting help and safety. The mobile application was installed in students' and teachers' phones. A demo was also given by Haryana police officials to students. Besides this, Durga Shakti Police Force team is permanently deputed in the college campus and regularly visits the surroundings of college. It

boosts the confidence and morale of girls.

- **Women Cell:** The college has set up a very vibrant Women Cell which organizes various activities and events for the betterment of girls students**.** The different sensitization programs and activities about gender-based issues are organized in the college by a vibrant and active **Women cell** throughout the year to make girls independent and self-reliant with a purpose. During 2014-15 one day National Seminar was organized by Women Cell on "Gender Sensitization" on dated 13/02/2015.
- 10 Days Self Defense Camp was organized from 06/10/15 to 16/10/15.
- Computer Science Department organized PowerPoint Presentation Competition on Social Media, E-Learning, Digital Payments, Internet/Mobile phone addiction among youth, Cyber Security on 03/10/2018
- NSS Volunteers presented a Nukkad Natak on traffic rules in road safety week on 29.10.18 & watched a movie on traffic rules on 31.10.18.
- A Rally was organized in the city on SASHKT NAARI-SASHAKT HARYANA to spread awareness.
- An assembly was organized in the college to sensitize the issues related to Gender Sensitization and Women Empowerment on 24.08.18. Group of activities like Group Discussion on Gender Violence, Dignity and Safety of Women and Role of Women in National Development were organized. Students took the pledge of Girls Safety.

2. **Counseling-**

- **Orientation Program and Students Counseling**
- An orientation program regarding online admission modalities i.e. how to apply online, how to select subject combination etc were organized very effectively in the last week of June 2016. Senior teachers from each stream were engaged as Conveners and faculty of. Computer Science for Online admission modalities
- **Job Training & Placement Fair**: Five days Divisional Level Job Training fair was organized from 30/10/2014 to 03/11/2014. A total of 300 students of 18 colleges from five districts attended this event.
- **Orientation Program and Students Counseling:** An orientation program regarding online admission modalities i.e. how to apply online, how to select subject combination etc were organized very effectively in the last week of June 2016. Senior teachers from each stream were engaged as Conveners and faculty of. Computer Science for Online Admission Modalities
- A Talk on "Role of Social Media" held on 24/09/2015 by the Commerce Department.
- Workshop on Personality Development held on 24/09/2015 by Commerce department
- Extension Lecture on Life Skill Based Education and Improving Your Personality on 08/14/2016.
- On 4.1.2017, NSS volunteers imparted awareness regarding Cashless-Transaction and Cleanliness near Barwala Chungi Market and trained various people. Delivered two extension lectures on 03.10.2016 by Sh. Rajesh Poonia, Assistant Professor of Commerce posted at GC, Nalwa (Hisar) Topics: How to prepare for Civil Services and How to get self motivatedDelivered extension lectures on 26.10.2016 by Sh. R. C. Poonia, Educational and Career Councilor from Charkhi Dadri. Topics: How to prepare for Professional Career-Oriented Courses and What to do after Graduation.
- Organized two days workshop on Personality Development Modules on 27-28.10.2016.
- Extension lecture on "Life Skill-Based Education" and "Improving Your Personality" was held on 8.11.2016. Total No. of students attended this lecture:200 students.
- 27 students of final year participated in the Job Training and Placement fair organized by GC, Hisar from 30.11.2017 to 04.12.2018. Five students were shortlisted and selected but no students joined

the job due to their personal reason.
- Arranged a Talk by Divisional Employment Officer on Job avenues in various fields on 01.02.2018.
- Extension lecture delivered by Ms. Manisha Soni, Faculty from PMKVY, Hisar on "How to crack N.E.T. Exam in Commerce Stream". 140 students attended the lecture.
- Motivational Talk by Lt. Col. Sandeep Ahlawat on "Joining of Indian Army: Opportunities and Challenges" on 09.03.2018.
- HIV/AIDS awareness documentary film (Teach Aids) shown to students on 10 Jan.2018.
- Screened movie 'Samvidhaan: The Making of Indian Constitution' direction by Shyam Benegal and created by Rajya Sabha TV.
- Electoral Literacy Club organized a One-Day Electoral Literacy Campaign in the college. The aim was to create awareness about the importance of vote and its power especially among youth who have not enlisted themselves in the voter's list by the registering authority. Further, form 6 was distributed among the students to facilitate their registration in the electoral roll.
- Two Extension Lectures delivered by Associate Professor Satish Singla on" Personality Development Modules" on 24/09/2018**.**

Common Room:-

- There is a separate girls' common room equipped with facilities like Furniture, Dressing table, Newspaper, Sewing Machines, Sanitary Pad Vending Machine is placed for girl students benefits. Students study and relax in a common room.
- There is separate lady Peon appointed on a yearly basis to look after the girls.
- Women cell has also prepared a gallery(in front of Girls common room) of art and craft items made by girls students.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 10.42

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 3.5

7.1.3.2 Total annual power requirement (in KWH)

Response: 33.60

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 7.78

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 7.78

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management :

Two major types of organic waste are generated in the form of fallen leaves from the plants and kitchen waste of hostel, which is biodegradable. Recycling techniques that generate a minimum impact on the environment are used. EVS Club and Society and Hostel use integrated solid waste management which helps to maintain sustainability by dumping fallen leaves and recycling the kitchen waste. For this, we have vermicomposting pits (size 1mtr. x 3mtr.).These are used alternatively for dumping purposes. Pits are kept moisture by the students and caretakers so that microorganisms like and bacteria and fungi can survive. They convert complex organic matter into simple nutrients that are released in the soil. In this way, they recycle the nutrients and make it available to plants as manure. Solid Waste Management is a vital and ongoing process in the college campus in which students of the hostel, eco-club, NSS participate. All the activities are done by the students of Eco Club, EVS Department.

E-waste Management:

There is no regular practice of managing E-waste but the permission from the Higher authorities has been sought to write off e-waste. UPS, batteries are replaced under buyback policy from HARTRON Chandigarh.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Being situated in the region with very extreme summers, we realize the importance of conservation and the best utilization of water resources. Rainwater harvesting is an important environment-friendly approach. It involves direct collection and storage of the runoff water for direct use in the future. Although the college has no specific water harvesting system but the rainwater from roofs is channelized toward lawns through drains. In this way, we utilize water for gardening purposes.

7.1.7 Green Practices
•   **Students, staff using**
a)   **Bicycles**
b)   **Public Transport**
c)   **Pedestrian friendly roads**
•   **Plastic-free campus**
•   **Paperless office**
•   **Green landscaping with trees and plants**

Response:

No.of initiatives taken for green practices during the last five years.

Bus Pass Facility

Number of students provided Bus Pass from Haryana Roadways

Year	Number of Students availed bus pass facility free of cost
2014-15	848

2015-16	1057
2016-17	1243
2017-18	980
2018-19	1095

Green Practices:

Our institution, being a leading institution for higher learning in Hisar district has taken various initiatives to make the environment eco-friendly on the college campus during the preceding five years.

- To aware the students about green initiatives, energy-saving, water-saving and overall environmental protection, environmental studies as a compulsory subject is taught in the first year of all programs.
- To promote the green practices at the ground level, green and clean landscaping with trees and plants is ensured and we have an exclusive staff in the form of gardeners and cleaners. Some students and staff members use the bicycle as their mode of transportation. Usage of public transport and carpooling is encouraged among the students and staff which is a healthy step to preserve the environment.
- The entire campus is no smoking zone and it is strictly followed.
- All the stakeholders are encouraged to follow the policy of Zero-Tolerance to Polythene.
- The NSS Volunteers celebrate 'Van Mahotsav/ Tree plantation' during NSS Camps and on the occasion of days celebration like Gandhi Jayanti, Republic day, Independence day.
- Van Mahotsav was celebrated with great enthusiasm on 08/08/2015.
- One day camp was organized on 6/1/2017 at Talwandi Rana village in which volunteers cleaned the school campus and visited various places in village-like Panchayat Bhawan, Post-Office, etc. and spread awareness of cleanliness among villagers. 13 Students participated in these programs.
- The cleanliness and Plantation event was organized on 27.09.2017 at College Campus by NSS volunteers. Kaner, Palash, Genda, Lily, Bonsai Bamboo, Rose, Gulmohar, Estonia, Peepal, Neem, Ficus trees were planted on, the college campus. Till now the college community has planted approx. 200 trees by NSS volunteers.
- Labeling of trees with botanical names.
- Paintings highlighting the awareness of "Save Energy" and "Save water" made on college walls.
- Owning a tree and Selfie with a tree is a noble practice to create love for nature.
- Eco-friendly momentos to guess in the form of plant saplings in various functions.
- Growing medicinal plants which add to the environmental sustainability initiatives.
- Eco club, NSS and other subject societies organize various activities such as tree plantation drives, awareness rallies on traffic rules and other awareness programs. To conclude, all these green practices help in creating an eco-friendly environment in the college.

SBSI - 2018 (Swachh Bharat Summer Internship 2018-19) :

In the Swachh Bharat Summer Internship Program, 20 volunteers of NSS were registered for SBSI 2018-19 and successfully completed 50 hours of their internship and submitted an online report under the guidance of NSS Coordinator, Dr. Parveen Chahal. The activities conducted during this SBSI were Cleanliness drive, Awareness Rally on Polythene Ban, Tree Plantation, Literacy Awareness, Interaction With Rural Women regarding Social Evils, Cultural Activities in Govt.Sr. Sec. School Talwandi Rana, Wall Painting in the village, etc.

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	
Any additional information	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 4

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	0	0	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	
Any additional information	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 17

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	4	3	4

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Yes, The college organizes National Festivals and Birth / Death anniversaries of the great Indian personalities.

- Republic Day is celebrated on 26th January every year to commemorate the adoption of the constitution.
- Independence Day (15th August) is also celebrated with full spirit of patriotism on these worthy days, worthy Principal hoists Indian Flag in college premises followed by the march of NSS volunteers. These national festivals remind the students about the sacrifices and struggles made by our great freedom fighters for independence.
- Birth and Death Anniversary of great Indian personalities are also celebrated like Swami Vivekananda Jayanti, Gandhi Jayanti, and Sardar Vallabh Patel's Birthday to recall and plug among the students the value of truth and non-violence.

- 31st October, the birth anniversary of Sardar Patel is celebrated every year as National unity day (EKTA DIWAS).
- On 12/01/2015, a Vichaar Goshthi was organized to mark the 152nd Birth Anniversary of Swami Vivekanand.
- International Women Day was celebrated on 08/03/2016. 100 students participated in this event.
- "Sadbhavna Week" was celebrated by NSS units from 25/10/2016 to 31/10/2016. Various Competitions like poem recitation, essay writing, singing were organized.135 Students participated in these programmes.
- NSS units organized a one-day camp on 31/10/2016 in which Sardar Patel Jayanti was celebrated and a rally was held related to national integration by NSS Volunteers. 125 Students participated in these programmes.
- Celebrated Voters Day on 25.1.2017 in which forms were distributed to NSS volunteers to collect data of voters of their nearby places. They spread awareness and encouraged people for voter cards. 60 Students participated in these programmes.
- One day camp was organized on 26/1/2017 in which Republic day was celebrated and the college campus was cleaned by NSS volunteers. 90 Students participated in these programmes.
- "Shaheed Divas" was celebrated on 30.1.2017 by NSS Units and a poem recitation competition was held on this occasion. 140 Students participated in these programmes.
- Celebrated NSS Day on 24.09.2017.
- National Sports Day celebrated in the college by the dept. of Physical Education on 29.8.2017. 18 students won prizes in various sports competitions. following games were organized chess, Badminton, Table Tennis & Judo competition
- Celebration of Senior Citizen Day on 1.10.2018. Rs 3000/- collected by students and donated to Moksha Vridashram, Hisar
- Various events are also organized to mark the importance of our national and regional festivals and rituals like-Raksha Bandhan, Mehandi Rachao competition on the eve of Karwachauth etc.
- Workshop on Rakhi Making was organized on 03/08/2017and Raksha Bandhan Mahotsav was celebrated by Women Cell.
- Celebrated Women Day on 08.03.2019 in college.

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college ensures good governance and integrity in its financial, academic, personnel and auxiliary functions by posting all the desired information on the college website adhering to the rules of UGC, DGHE Haryana, GJUST Hisar, and other statutory bodies.

Financial functions:

- The college follows the strategies of utilizing the funds and grants in an effective, efficient and

transparent manner. The transparency in the financial functions the college is maintained thoroughly. There is a facility of fee payment as per government guidelines.

- A dedicated purchase committee under the convener ship of a senior professor follows the prescribed procedure for any purchase.
- Financial scholarships and free ships are deposited directly into the beneficiaries' bank accounts linked with Aadhar card.
- The salary of the college staff is directly deposited in their bank accounts.
- Withdrawal and refund policies are strictly followed as per State Government norms.
- The college appoints a senior professor with having a background in commerce, economics, maths to verify the purchase procedure. It is a practice which helps to avoid the audit objections.
- Various committees of stock verification of assets and infrastructure verify the assets management system. The same is also recorded online.

Academic functions:

- Transparency is also promoted by the institution at all levels of academics. Online availability of the information Brochure, Annual Calendar, Lesson plans and Time table to the students further adds to the credibility of the college. Moreover, In house examination, work along the lines of transparency too, as the circular, dates sheet is made available in advance on the notice boards as well as on the college website. The evaluated answer scripts of Internal tests/ assignments are shown to the students and their grievances(if any) are resolved at the respective department levels.
- Student's orientation and counseling sessions regarding admissions, subject and course selection are organized to guide students every year in the first week of June.
- Information and date sheet of end semester examinations of the respective programmes are made available on college website, Student and staff portal as and when received from the University. Short attendance cases are brought out and informed to the students so they become more attentive towards attending classes. Transparency maintained with respect to the fee structure. Feedbacks about college is taken from students through mentor groups.

Administrative functions:

- The admission procedure is completely online to ensure transparency and authenticity. All the policies rules and regulations related to staff and students are well documents.
- Periodic review meetings at various levels i.e IQAC, staff meetings, College Council meetings, etc. are held to ensure transparency, accountability, and measures.
- As per GJUST Hisar guidelines, one test and two assignments are conducted in every semester.
- Automation of the Library is partly done under SOUL Software.

Auxiliary functions:

Many of the auxiliary functions like sports, co-curricular and extra co-curricular activities, etc. are supervised under the meticulous guidance of concerned incharges and committees. The selection of the students for participating in various events is done purely on a merit basis as prescribed.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Practice No. 1   Title: Health for All

Objective:

1. To infuse health consciousness among students of the institute.
2. To raise the awareness level of students about various health hazards and provide a platform where they can learn how to solve their issues.
3. To improve the quality of life by providing a cohesive environment that supports both physical and mental health issues of girl students of the institute.
4. To bring to the attention of the students, various lifestyle prone diseases and promote a healthy lifestyle amongst them.

Context:

1. The majority of the girl students belonging to the rural areas, therefore their level of awareness regarding health issues, nutrition and lifestyle prone diseases is limited. The logic behind this practice is to spread awareness about female health issues and physical and mental health problems.
2. By organizing various activities and programmes viz health check-up camps, extension lectures, awareness rallies and workshops etc. every year, the institute helps the students to promote their overall well being. The practice: Activities & Programmes: Under the practice of **Health for All**, During the last years various activities and programmes organized :

2014-15

- A Workshop on YOGA was organized under the aegis of Patanjali Yogpeeth on 18/03/2015, about 200 girl students participated in this workshop and they learned how to cure various diseases by applying the ancient form of lifestyle which is YOGA.

2015-16

- 02-Days Workshop organized by Women Cell on Legal and Health-related issues of women. 150 Students participated in the workshop.

2016-17

- 24 Cadets of NCC participated in Yoga Camp on 21/06/2016.
- An extension lecture was organized on Indoor Air Pollution by Women Cell on 21/01/2017 by Dr.Kirn Bamel from Delhi University and 200 students attended this lecture.

- Extension lecture on "Life Skill Based Education" and "Improving Your Personality" was held on

8.11.2016. 200 Students attended the lecture.

○ Extension lecture on Indoor Air Pollution by Dr.Kiran Bamel. Total No. of students attended the lecture:100 students

2017-18

○ One day screening camp and extension lecture on Hepatitis- **C** was organized by Red Ribbon Club and NSS jointly on 09.09.2017 and 300 girl students attended this camp and were screened.
○ An **AIDS-TECH** Documentary Movie for the awareness about AIDS among students was shown on 11.10.2017 and 10.01.2018. 135 students watched the movie.
○ Participated in **Blood Donation** camp organized by Red Cross on 13.10.2017. Total No. of students participated 250 and 49 students donated blood.
○ Hepatitis-B Screening Camp and awareness lecture was organized on 13 sept.2017 – 290 girl students attended this camp and screened.
○ An awareness lecture on HIV/AIDS was organized on 9 Jan.2018.
○ An Extension lecture was delivered by Dr. Satya Sawant on "Healthy Practices for prevention of Infectious Diseases" with special reference on Women Health on 09-02-2018. Total200 girls attended the lecture

2018-19

○ Two Days Workshop on "Making of Nutritious Food" was organized on 08/09/2018 by the Department of Home Science. Dr. Veenu Sangwan from HAU, Hisar was the resource person.
○ An Extension Lecture was organized by Women Cell on 8.9.2018 on "Role of Protective Foods for Adolescent Girls**". A total of** 100 students participated in this lecture,Dr. Veenu Sangwan, CCSHAU, Hisar was the Key Note Speaker.

○ Food Preservation Workshop was organized on 08.03.2019 by Women Cell and Home Science Department jointly.45 students attended this workshop.

Problems encountered:

○ The requirement of more funding to make such programmes more effective, successful and inclusive.
○ Due to limited teaching days in a semester, it is very difficult to connect all the dots that is why the students can't take part in all such activities with full enthusiasm.

No.2. Best Practice: Title: Social Awareness

Social awareness gives you the ability to improve your social skills for the betterment of a nation. The institution has been organizing various activities and programmes to aware and educates various stakeholders of the society particularly the youths during the last five years.

Objectives:

• To enlighten the students about their fundamental rights and duties
• To improve the social skills of the students.

- To create awareness regarding various social evils such as female foeticide, cybersecurity breach, traffic sense.
- To inculcate the spirit of communal harmony and women empowerment among students.
- To educate and aware the students and other stakeholders of about benefits and facilities available through various government agencies and how to obtain them e.g how to make cashless transactions, the process of enlisting in voters list and educating people on political reforms and how one should exercise his vote, opening a bank account, importance of cleanliness, how the information can be taken under RTI Act 2005 provisions, etc.
- To encourage the students to Save Water, Tree Plantation.
- To educate people about No Use of Polythene and Save the Environment from Degradation.

Context:

- The government has launched various initiatives regarding education and upliftment of the women section of the society.
- However in spite of the continuous development of women, especially belonging to rural areas still face social hardships and difficulties.
- People are still unaware of traffic rules, the importance of cleanliness and other social issues.

   In the context of the above problems, the institute has been doing continuous efforts to raise social awareness among girl students of the college and help them in better understanding their fundamental rights and duties in the light of the continuously evolving social environments. The main stress is laid on to aware the students of their environment as well as being able to accurately interpret the emotions of people with whom they interact which will further help them in life

The Practice:

.   **2014-15**

- One Day National seminar was organized by Women Cell on "Gender Sensitization" on 13/02/2015 to sensitize the girl students.
- Swachhta Abhiyaan Campaign on 02/11/2014 to make the campus neat and clean.
- Voters Day was celebrated on 21/08/2014 to aware the youths about the power of votes. The students were motivated to get enlist themselves in the voters' list and ensure maximum participation by casting their votes to strengthen the Indian democracy.
- Awareness Campaign regarding Beti Bachao Beti Padao. was launched during NSS camp.
- The birth anniversary of Sardar Vallabh Bhai Patel was celebrated as Rashtriya Ekta Diwas on 31/10/2014.

2015-16

• Slogan Writing Competition on **"Beti Bachao, Beti Padaoon"** was organized on 27/08/2015.18 Students pa
• Senior Citizen Day was Celebration on 01.10.15.
• 10- Days Self Defense Training Camp from 06/10/15 to 16/10/15 was organized in the college. 200 Studer
• An Extension Lecture was organized on 20.01.16 on Women Empowerment related to the legal rights of participated: 200
• Essay Writing Competition on" Beti Bachao, Beti Padao" on 08/02/16.20 Students participated in this com

- Celebration of '**Van Mahotsav'** on 8/8/15. 200 students participated in this event.
- One day workshop was organized on **Disaster Management** on 18/8/15.200 students participated in this w
- **Sadbhawna Diwas** was organized on 20/8/15. 150 students participated.
- "**Rashtriya Ekta Diwas and Sardar Vallabh Bhai Patel Birth Anniversary** were celebrated on 30/9/15 participated

2016-17

- **Sadbhavna Week**" was celebrated by NSS units from 25/10/2016 to 31/10/2016. Various Competitions lik writing, singing were organized.135 Students participated in these programmes.
- NSS units organized One-Day Camp on 31/10/2016 in which **Sardar Patel Jayanti** was celebrated and a r national integration by NSS Volunteers. 125 Students participated in these programmes.
- On 4.1.2017, NSS volunteers imparted awareness regarding **Cashless-Transaction and Cleanliness near** trained various people. 51 Students participated in these programmes.
- One day camp was organized on 6/1/2017 at Talwandi Rana village in which volunteers cleaned the school places in village-like Panchayat Bhawan, Post-office, etc. and spread awareness of cleanliness among villag in these programs.
- Celebrated Voters Day on 25.1.2017 in which form-6 were distributed to NSS volunteers to collect data of They spread awareness and encouraged people for voter cards. 60 Students participated in this programmes
- Under DISHA Programme NCC cadets went to Talwandi Rana village for the spread the awareness of the people.

2017-18

- Cleanliness and Plantation on 27.09.2017 at College Campus. About 110 students participated in the cleanl
- **Motivational Talk** by Lt. Col. Sandeep Ahlawat on "**Joining of Indian Army: Opportunities and Chall** No. of students attended the lecture:140 students
- Neha Verma of Class B.Sc-III Non-Med. Secured IInd position in an Essay writing competition in **Nationa** conducted by Haryana Saraswati Heritage Development Board.
- **HIV/AIDS Awareness Documentary Film (Teach Aids)** was shown to students on 10 Jan.2018.

2018-19

- Screened movie '**Samvidhaan: The Making of Indian Constitution' direction by Shyam Benegal and c** on 20 .09.2018 by Public Administration Department. The movie is a ten-part television mini-series based Constitution.Total 50 students participated in this event.
- Electoral Literacy Club under the aegis of the Public Administration Department has organized one **Day**
- **Electoral Literacy Campaign on** 06.09.18 in the college. The aim was to create awareness about the impo especially among youth who have not enlisted themselves in the voter's list by the registering authority. Fu among the students to facilitate their registration in the electoral roll. Total 80 students actively participated
- PowerPoint Presentation Competition was organized by Computer Sc. Department on 03.10.2018   on topic **Learning, Digital Payments, Internet/Mobile phone addiction** among youth.
- A Lecture on "**Cyber Security**" was also organized by Computer Sc. Department on 3.10.2018.
- Department of Sociology organized **Senior Citizen Day** on 1.10.2018. Total amount of Rs.3000/- collecte **Moksha Vridashram, Hisar.**
- NSS Volunteers presented a Nukkad Natak on traffic rules of road safety on 29.10.2018.
- A rally on **road safety** was held on 30.10.2018.
- NSS Volunteers watched a movie on traffic rules on 31.10.2018.

- Department of Commerce organized a PPT Making Competition based on the **Utility of social media.**
- Slogan Writing Competition on Women Safety and Empowerment was organized on 23.08.18.Total 11 students participated in this event.
- A Rally was organized in the city on 24/08/2018 on SASHKT NAARI-SASHAKT HARYANA to spread awareness about women empowerment.Total 150 girl students participated in this event.
- An assembly was organized in the college to sensitize the issues related to Gender Sensitization and Women Empowerme**n**t on 24.08.18 .Total 135 students participated in this assembly.

 Problems encountered:

- The requirement of more funding to make such programmes more effective, successful and inclusive.
- Due to limited teaching days in a semester, it is very difficult to connect all the dots that is why the students can't take part in all such activities with full enthusiasm.
- Since the majority of the students belong to rural area, there is a problem of creating the interest of the students towards such social activities.

File Description	Document
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

- While Keeping the traditional structure of education intact, the institute also endeavors to inculcate personal life skills among the students such as self-discipline, critical thinking and personality development, etc. Through these skills, the students of the college are nurtured to face the challenges of day to day life.
- To utilize the creative talent of students college publishes the magazine "Prabodhini".
- A Vichaar Goshthi was organized to mark the 152nd Birth Anniversary of Swami Vivekananda on 12/01/2015.
- Five days Divisional Level Job Training fair was organized from 30/10/2014 to 03/11/2014. A total of 300 students of 18 colleges from five districts attended this event. Keeping in view the profiles of participants, companies and business heads of various domains like Insurance, I.T.s., Banking, Fast Food, Apparels, Retail Sector, etc. were invited to conduct the campus interviews. On 5th Day, HR Heads/Recruitment Heads of various reputed Companies namely Global Quick Jobs, Blackberry, Dominos, Pizza Hut. Birla Sun Life Insurance, SBI Life Insurance, and Lilliput conducted the campus interviews and 132 students were selected for placement by these companies.
- A workshop was organized on Personality Development Modules by the Department of Commerce on 24/09/2015.
- In Session 2015-16, five days "**Divisional Level Job Training and Placement Fair"** was

organized by Placement Cell from 29/01/2016 to 03/02/2016. Keeping in view the profiles of participants, companies and business heads of various domains like Insurance, I.T.s., Banking, Fast Food, Apparels, Retail Sector, etc. were invited to conduct the campus interviews. A total of 437 students from 5 districts attended this fair.

On 5th Day, HR Heads/Recruitment Heads of various reputed Companies namely Global Quick Jobs, Birla Sun Life Insurance, Mahindra   Kotak life Insurance, and 3Edge Services conducted the campus interviews and 140 students were shortlisted by these companies.

- 10- Days Self Defense Training Camp was organized from 06/10/2015 to 16/10/2015 by women Cell and 200 girls students participated in this camp and empowered for self-defense and self-discipline.
- Two extension lectures were delivered on 03.10.2016 by Sh. Rajesh Poonia, Assistant Professor of Commerce posted at GC, Nalwa (Hisar) Topics: How to prepare for Civil Services and How to get self-motivated. 110 Students attended this program.
- 02 extension lectures were delivered on 26.10.2016 by Sh. R. C. Poonia, Educational and Career Councilor from Charkhi Dadri. Topics: How to prepare for professional career-oriented Courses and What to do after Graduation.
- Organized two days workshop on personality development modules on 27-28.10.2016.
- Extension lecture on "Life Skill Based Education" and "Improving your personality" was held on 8.11.2016. Total No. of students attended this lecture:200 students

2017-18

- Organized a Two-Days Workshop on Personality Development from 24.1.2018 to 25.1.2018. Total No. of students attended this workshop:150 students
- Arranged a Talk by Divisional Employment Officer on Job avenues in various fields on 01.02.2018. Total No. of students attended the talk:115 students
- Extension Lecture delivered by Ms. Manisha Soni, Faculty from PMKVY, Hisar on "How to crack N.E.T. Exam in Commerce Stream". Total 140 students attended the lecture.
- Motivational Talk by Lt. Col. Sandeep Ahlawat on "Joining of Indian Army: Opportunities and Challenges" on 09.03.2018. 140 students attended the lecture:140 students
- A workshop on income-generating activities and exhibition cum sale was organized from 9.10.2017 to 14.10.2017. 60 students participated in this workshop.

2018-19

- Organized an Essay Writing Competition on topics Skill Development and Social Media on 24/09/2018.
- Two Extension lectures delivered by Associate Professor Satish Singla on "Personality Development Modules" on 24/09/2018.
- Two lectures delivered on Role of Soft Skills in Personality Development on 14.11.2018 by Prof. Ashok Sharma, Chairman Dept of English, BPS Mahila Vishwidhalaya-Khanpur Kalan(Sonipat).
- Two Extension lecture delivered on Career Planning and Role of Motivation in Life on 11.02.2019 by Mr.Sunil Kamboj, Assistant Professor of Commerce, K.T.Government College-Ratia (Fatehabad).
- Four Extension lectures delivered on Skill Development on 12.03.19 by Skill Trainer Mr. Arvinder Kishore & Ms.Savita.

File Description	Document
Any additional information	View Document

5. CONCLUSION

Additional Information :

In a continuously evolving and dynamic academic environment, the college is well prepared to take on future challenges of higher education. The college strives to sustain and improve standards of teaching-learning which guide curricular and co-curricular thrusts of the college. In order to sensitize the girl students of the college, various rallies, workshops, extension lectures, motivational talks, etc. are organized on a continuous basis.

Concluding Remarks :

The college has continuously aimed to channelize its resources towards achieving and sustaining its vision and mission. Various activities and events have been organized to empower and enable young women through inculcating knowledge, self-assurance, and prowess. The idea behind these activities is to make the students employable and build a sustainable life and to sensitize and orient the students to the service of the community.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>2</td><td>6</td><td>1</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>2</td><td>5</td><td>1</td><td>0</td><td>0</td></tr></table>
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 66 Answer after DVV Verification: 80 Remark : DVV has made the changes as per list of new course provided by HEI.
1.4.2	Feedback processes of the institution may be classified as follows: Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: E. Feedback not collected Remark : Provided feedback on Infrastructure and governance not considered.
2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>715</td><td>690</td><td>742</td><td>718</td><td>693</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr></table>

715	693	742	718	693

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
820	765	764	760	760

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
820	765	764	760	760

Remark : DVV has made the changes as per report of students admitted provided by HEI.

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years 2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>349</td><td>328</td><td>385</td><td>399</td><td>385</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>349</td><td>328</td><td>385</td><td>399</td><td>385</td></tr></table>
2.2.3	Percentage of differently abled students (Divyangjan) on rolls 2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 2 Answer after DVV Verification: 2
2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 67 Answer after DVV Verification: 53 Remark : DVV has made the changes as per list of mentor provided by HEI.
2.4.2	Average percentage of full time teachers with Ph.D. during the last five years 2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	11	8	6	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	11	8	5	6

Remark : Ph.D certificate of Dr. Nutan Yadav for 15-16 not provide by HEI.

2.6.3	Average pass percentage of Students 2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 691 Answer after DVV Verification: 380 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 1228 Answer after DVV Verification: 611 Remark : DVV made the changes as per report of total number of pass students and total number of appeared students for 2018-19 provided by HEI.
3.1.3	Number of research projects per teacher funded, by government and non-government agencies, during the last five year 3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 0 Answer after DVV Verification: 0 3.1.3.2. Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 306 Answer after DVV Verification: 349 Remark : DVV has made the changes as per list of full time teachers worked in the institution during the last five years provided by HEI.
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| 2 | 2 | 2 | 0 | 0 |

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	0	0

Remark : DVV has made the changes as per list of research papers provided by HEI.

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years 3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
0	10	0	2	4 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
05	02	01	05	02 | Remark : DVV has made the changes as per report of books and chapters provided by HEI.
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3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years 3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0 | Remark : DVV has not consider letter of appreciation of Swachhta Abhiyan Internship for 2017-18.
3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five

years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	8	14	13	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
11	02	04	08	09

Remark : DVV has made the changes as per pro-rata basis of provided report of extension and outreach Programs by HEI. Report of Awareness regarding Cashless-Transaction and Cleanliness near Barwala Chungi Market , Awareness Compaign regarding cash-transanction in Talwandi RANA Village for 201617, ONE DAY CAMP ON hepatatis-c , NATIONAL YOUTH WEEK for 2017-18 not provide by HEI.

| 3.4.4 | Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years |

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1487	825	161	450	450

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	875	00	400	00

Remark : DVV has made the changes as per report of number of students participating in extension activities provided by HEI. Report of EXTENSION LECTURE ON FEMALE HEALTH has not reflect number of participating students. DVV has not considered SELF DEFENCE TRAINING IN 7 DAY CAMP ,, FIRST AID TRAINING IN 7 DAY NSS CAMP organised by NSS.

| 4.1.4 | Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years. |

	4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
11.87	6.67	7.31	6.75	6.66 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0 | Remark : DVV has not consider audited statement without signed by CA.
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4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs) 4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
1.60	1.16	0.90	2.02	0.0048 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0 | Remark : DVV has not consider audited statement without signed by CA.
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 20 Answer after DVV Verification: 01 Remark : DVV has made the changes as per average of teacher and students using library per day on 4/12/2018, 25/01/2019, 2/03/2019, 8/03/2019 and 22/01/2019.
4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years 4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
117.23	24.73	5.77	4.11	2.09

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not consider audited statement without signed by CA.

5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
430	437	405	513	683

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
429	437	405	513	683

Remark : Provided Consolidated stipend scheme for the welfare of SC for 2018-19 has not reflect amount .

5.1.3	Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

	Answer before DVV Verification : C. Any 5 of the above Answer After DVV Verification: E. 3 or less of the above Remark : DVV has not consider provided placement cell for 2015-16, letter of job training & placement fair for 2015-16, provision letter for 2013-14, list of student job fair for 2015-16, Personality development for 2016-17 list of students interview for 2014-15 newspaper cuts,invoice.
5.1.6	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : Supporting document not provide by HEI.
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years. 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
1	1	3	0	0 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
1	1	2	0	0	 Remark : E-copies of award letters and certificates of Pinki (Bronze(3rd position) for 2016-17 not provide by HEI.
6.2.3	Implementation of e-governance in areas of operation 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5. Examination Answer before DVV Verification : A. All 5 of the above Answer After DVV Verification: B. Any 4 of the above Remark : DVV has made the changes as screen shots of Administration, Finance and Accounts, Students Admission And Support, Examination provided by HEI.
6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

	6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
0	0	0	0	2 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
0	0	0	0	0	
6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years 6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
18	9	12	9	13 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
07	06	03	03	08	 Remark : DVV has not consider workshop programs. DVV has not consider those teacher who has participated in less than five days programs.
6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year 6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
30	19	27	36	22 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
25	18	20	34	19	

	Remark : DVV has made the changes as per quality initiatives by IQAC in IQAC Link by HEI.
7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	6	5	6	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	2	1	6	4

7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.848	0.785	0.0534	0.0278	0.0686

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not consider audited statement without signed by CA.

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	12	4	7	7

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	0	0	1

		Remark : DVV has not considered those activity organised by NSS.
7.1.17		Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years 7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	7	5	4	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	4	3	4

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 66 Answer after DVV Verification : 80
2.1	Number of students year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1994	1971	1977	1805	1542

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1993	1970	1976	1804	1541

2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
349	328	393	453	453

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
349	328	385	399	385

2.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
347	488	312	626	347

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
636	626	592	488	342

3.1	Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
75	68	57	57	49

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
83	80	68	69	49

3.2	Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	34	34	34	34

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
83	80	68	69	49

4.1	Total number of classrooms and seminar halls

Answer before DVV Verification : 27
Answer after DVV Verification : 28

4.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| | 119.7 | 28.07 | 7.95 | 9.66 | 9.37 |

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
119.6	28.06	7.94	9.65	9.36

4.3	Number of computers
	Answer before DVV Verification : 108
	Answer after DVV Verification : 00